REGULAR MEETING OF THE KEYSVILLE TOWN COUNCIL HELD ON JANUARY 12, 2026

The regular meeting of the Keysville Town Council was held on Monday, January 12, 2026, at 7:00 p.m. at the Keysville Town Office. Present were Mayor Robert J. Schaefer, presiding, and Vice Mayor Anthony Ferranto and Council Members Wendy Gallion, Tom Fisher, Rachael Clark, and Rhonda Benn. Council Member Scotty Jackson was absent. Staff present included Sherry Marker, Town Clerk, and the guest in attendance was Eric Traywick.

Mayor Schaefer called the meeting to order, welcomed those in attendance, and offered the invocation.

Public Comments:
No Public Comments.

Approval of Minutes:
A motion to approve the November 10, 2025, minutes was made by Council Member Fisher and seconded by Council Member Benn. The motion carried unanimously.

A motion to approve the December 8, 2025, minutes was made by Council Member Gallion and seconded by Council Member Fisher. Motion was carried unanimously.

Financials:
A motion was made by Council Member Benn and seconded by Council Member Fisher to approve the November and December 2025 financials and pay the bills. Motion was carried unanimously.

Mayor Schaefer requested that the amount of loan interest being paid and the loan expiration dates be reflected in the Bank and Loan Balance breakdown.

Committees

Street and Library

- **Library Building Issue:** Council Member Benn reported a hole on the side of the library building, possibly due to a missing shingle.
- **Parking Concern:** Council Member Benn noted that cars and trailers are parked in the Southside Messenger parking lot.

Water

- Nothing to report.

Wastewater

- Nothing to report.

Old Business

Water and Sewer Rates

- Mayor Schaefer stated that the Council needs to raise water and sewer rates
- He also mentioned that he would check with other towns regarding their rates.

New Business

Committee Assignments for 2026

Streets & Library – Rhonda Benn and Wendy Gallion
Water – Rachael Clark & Anthony Ferranto
Waste Water – Scotty Jackson & Tom Fisher

Full-Time Town Manager

- The Council discussed the employment of a full-time Town Manager.
- A motion was made by Council Member Benn and seconded by Council Member Fisher to readdress a full-time Town Manager position with an annual salary of up to $60,000 plus health insurance benefits.

Town Manager - Projects in Progress before Departure

Mayor Schaefer reviewed the list of items the Town Manager was working on before, which included the following:

LED Sign

- The lowest quote was received from Joe Giles with Giles Signs in Farmville, at approximately $12,500.
- Mayor Schaefer stated he would contact CRC to determine whether grant funding is available.

Office Printer

- Ken with Southern Copier will deliver the printer on January 6, 2026.

Website Revision

- The cost would be $1,500 annually.
- South Hill and Charlotte County currently use this service.

Bad Boy Well Deed

- There is no clear deed for the Bad Boy Well.
- Town Attorney David Watkins will research this matter.

Muffin Monster

- Lauren with CRC has reached out to SERCAP but has not received a response to date.

VRS and Health Insurance Options

- Research into Virginia Retirement System participation and health insurance options will continue.

Mayor's Report

- Mayor Schaefer stated he would meet with Austin Agee of the Bank of Charlotte County on February 3, 2026, to discuss the LGIP (Local Government Investment Pool) fund.
- Mayor Schaefer stated that the snowflake decorations would be taken down during the first or second week of February.

Adjournment:

Motion was made by Council Member Benn and seconded by Council Member Fisher to adjourn the meeting. The meeting was adjourned at 8:00 p.m.

Sherry L. Marker, Clerk/Treasurer

Robert J. Schaefer, Mayor